

is not possible, Student will pay \$300 to the Housing Office). If notice of cancellation is received on or after August 1, Student will forfeit full \$500 Deposit (or, if the student account balance has already zeroed out and/or a forfeiture is not possible, Student will pay \$500 to the Housing Office).

NOT

Student may cancel this UHC by submitting written notification to the Housing Office at housing@scu.edu ("notice of cancellation") which includes Student's reasons for cancelling. Fees associated with cancellation of this UHC escalate throughout the term of this UHC, as detailed below.

- If notice of cancellation for the Fall Quarter is received on or before May 1, the Deposit is refundable. A notice of cancellation received May 2 - June 30 will result in the forfeiture of the Deposit (or, if the student account balance has already zeroed out and/or a forfeiture is not possible, Student will pay the amount of the Deposit to the Housing Office) plus a cancellation fee of \$500 charged to their student account. A notice of cancellation received July 1 - July 31 will result in the forfeiture of the Deposit (or, if the student account balance has already zeroed out and/or a forfeiture is not possible, Student will pay the amount of the Deposit to the Housing Office) plus a cancellation fee of \$700 charged to the student account. A notice of cancellation received August 1 - September 15 will result in the forfeiture of the Deposit (or, if the student account balance has already zeroed out and/or a forfeiture is not possible, Student will pay the amount of the Deposit to the Housing Office) plus cancellation fee of \$1000 charged to their student account.

- If notice of cancellation for the Winter Quarter is received on or before October 27, the Deposit is refundable. A notice of cancellation received October 28 - November 17 will result in the forfeiture of the Deposit (or, if their student account balance has already zeroed out and/or a forfeiture is not possible, Student will pay the amount of the Deposit to the Housing Office) plus a cancellation fee of \$500 charged to their student account. A notice of cancellation received November 18 - December 1 will result in the forfeiture of the Deposit (or, if the student account balance has already zeroed out and/or a forfeiture is not possible, Student will pay the amount of the Deposit to the Housing Office) plus a cancellation fee of \$700 charged to their student account. A notice of cancellation received December 2 - January 8, 2024 will result in the forfeiture of the Deposit (or, if their student account balance has already zeroed out and/or a forfeiture is not possible, Student will pay the amount of the Deposit to the Housing Office) plus a cancellation fee of \$1000 charged to their student account.

- If notice of cancellation for the Spring Quarter is received on or before January 26, 2024 the Deposit is refundable. A notice of cancellation received January 27 - February 16 will result in the forfeiture of the Deposit (or, if the student account balance has already zeroed out and/or a forfeiture is not possible, Student will

and/or a forfeiture is not possible, Student will pay the amount of the Deposit to the Housing Office) plus a cancellation fee of \$1000 charged to their student account.

against Student. Student understands and agrees to these terms and accepts any charges arising in connection with this contract as Student's personal responsibility.

Student is responsible for the custody and security of personal belongings at all times. The University assumes no responsibility for loss or damage to personal property due to fire, theft, water leaks, interruption of utility service, or other causes. Student is strongly encouraged to consider purchase of personal property insurance to cover loss or damage to personal property or facilities. The University assumes no responsibility for property left after termination of occupancy. The Housing Office reserves the right to remove and/or store possessions left on the premises by Student after the term of residency ends, at Student's expense.

Any student who requests to vacate Housing after taking possession is subject to the following cancellation policy:

1. If Student requests to move home or off-campus mid-quarter but remains enrolled -

. Student must receive written approval for the cancellation from the Housing Business Services Director or designee before enter

6. No Housing may be privately sublet by Student for any reason.

7. If Student fails to move out of assigned room by assigned check out date, Student will be assessed a \$250 improper check out fee. Housing will contact Student to arrange item pick up and if Student fails to respond or remove items after one (1) week, Housing will remove personal property and Residence Life staff will assess space. The University assumes no responsibility for property left after termination of occupancy, and Housing reserves the right to remove and/or store personal property left on premises by Student after term of residency has ended, at Student's expense.

If Student is removed from University housing or the University as a result of academic dismissal or disciplinary action, Student must vacate Housing within 24 hours of receipt of notification or completion of appeal process. The University may also terminate or suspend this UHC if Student breaches any of the terms and conditions of this Agreement, including violating the University's Student Conduct Code or administrative policies. In such cases, Student shall be subject to prorated room charge plus a cancellation fee of \$1000 charged to their student account. The amount left in Student's Housing account will be refunded based on the amount available at time of official check-out.

The University supplies basic furniture, such as a desk and chair, bed, mattress, and drawer space. Student may not stack furniture, remove University-provided furnishings from Student's unit, remove furnishings from common areas, disassemble furniture, or detach fixed furnishings without written consent from the Housing Office. Student is responsible for the condition of rooms, furnishings, and fixtures provided by the University, less normal wear and tear. Student agrees to submit a Room Inventory Inspection at the time of check-in. Upon check-out, Student will pay for missing or damaged furniture and damages beyond normal wear and tear, to restore the room and/or furnishings to the condition noted on the Room Inventory Inspection. A final check-out inspection will be conducted by University staff after the initial check-out appointment. Additional charges may be assessed as a result of the final check out inspection. Student's signature on the Room Inventory Inspection establishes Student's acceptance of the condition of the room and contents at the time of check-in, and becomes the standard for the condition of the room at the time of check-out.

classes, Student will receive a prorated credit toward the next quarter's charges. If Student is reassigned but refuses the assignment, Student is not eligible for the prorated credit.

If Student is a current and incoming student with housing accommodation requests related to gender identity and expression, Student should contact the Housing Office at housing@scu.edu. Placement decisions will be made on a case-by-case basis depending on the needs of Student.

If Student is assigned to a double occupancy room and has a vacancy in Student's room due to the transfer, cancellation, or withdrawal of a prior roommate, Student will be asked to consolidate with other similarly situated students by the Housing Business Services Director or designee. Students with the higher class standing and accumulated academic units will be given the first opportunity to either stay in the rooms or relocate. If Student relocates, Student will be offered moving assistance which will be coordinated in advance. Once it is determined that the needs of the University have been met, single occupancy rooms may be offered at the published single room rates. University anticipates that the bulk of room consolidations will take place towards the end of the Fall and Winter Quarters, but there is the possibility of room consolidations being initiated at any time during the academic year, up until the end of Winter Quarter. If Student has not contracted for single occupancy rooms, does not have a roommate, and has been asked to consolidate but has not, Student must pay the single room rate, obtain a roommate, or change rooms.

Any room change request must be approved by the Housing Business Services Director or designee and completed within five (5) calendar days if notification has been issued to Student. No room changes may be conducted without the written authorization of the Housing Business Services Director or designee, which authorization may be withheld in the sole discretion of the Housing Business Services Director or designee. Unauthorized room changes may result in termination of this UHC and/or assessment of a \$500 fine. If Student makes an unauthorized room change, Student may be required to return to the original assignment and may be denied the opportunity to participate in any other room change. If Student requests a room change, Student must obtain prior approval from the Housing Business Services Director or designee. If Student elects not to change rooms after a room change has been approved by the Housing Business Director or designee, a \$250 fine will be assessed.

If Student fails to move out of assigned room by the assigned check out date, Student will be assessed an improper check out fee of \$250. Residence Life staff will contact Student to arrange item pick up. If Student fails to respond or remove items after one (1) week, Housing will remove personal property from the space. Residence Life staff will assess space after items have been removed. University assumes no responsibility for personal property left after termination of occupancy. Housing reserves the right to remove and/or store personal property left on the premises by Student after the term of residency ends, at Student's expense.

The University may terminate this UHC if Student fails to officially
checkADLINE

building and assigned room (keys/card access) and (b) Student's submission of the Room

smoking devices are prohibited everywhere on-campus, including all University-provided undergraduate and graduate student Housing and the surrounding outdoor areas.

requirements regarding asbestos-containing material. This program is designed (among other things) to prevent release of asbestos fibers into the air; minimize disturbance or damage to asbestos-containing materials; monitor the conditions of materials and air in the building; and regulate maintenance, renovation and construction activities. No matter how small the percentage of such material may be, Student and St

I agree to be bound by terms set forth in this UHC through my electronic signature and that this UHC may be entered into by electronic signature and that this UHC may be entered into by electronic means. I agree and represent that my electronic signature signifies assent to the terms of this UHC and that my electronic signature satisfies the requirements of both California law (including the Uniform Electronic Transactions Act, Civil Code section 1633.2(h), 1633.5, and 1633.7) as well as the Federal Electronic Signatures in Global and National Commerce Act (sometimes known as E-sign). By signing this document using electronic means, I waive any claim of any error in the transmittal of such signature.

I, THE UNDERSIGNED, HAVE READ THE ABOVE UHC, I UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING IT, AND I AM SIGNING IT VOLUNTARILY. I am 18 years of age or older.

If you are NOT 18 years of age or older you MUST enter the full name of your parent or guardian under the "Enter Full Name of Parent or Guardian if You Are Under 18:" and your parent or guardian MUST check "I Consent (Above Signed Guardian):".

You may print the Contract details for your records using your browser print option.